

NOW HIRING! 2024-2025 Assistant Residence Life Coordinators – Rutgers Residence Life

Position Dates: July 29, 2024 - May 23, 2025.

Compensation: \$10,000 yearly stipend, furnished on-campus apartment in a residence hall, and tuition remission (up to 42 general credits, equivalent to the in-state cost of the Ed.M. in College Student Affairs tuition per fall/spring academic year).

Apply by 12pm (noon) Monday, April 15!

The Department of Residence Life is hiring Graduate students as Assistant Residence Life Coordinators (A-RLCs) for 2024-2025! A-RLCs report directly to a Residence Life Coordinator for a building or campus area. The main areas of responsibility include the advisement of Hall Government (leadership development and recruitment of students), departmental committee involvement, the development and implementation of the Resident Assistants' programming plans (including budget planning and reporting), and planning/implementing campus-wide initiatives. The A-RLC will also provide assistance in areas such as supervision, student conduct, and day-to-day management of the building. The graduate A-RLC will work in conjunction with the graduate and professional staff members on their assigned campus in supporting the campus identity and participating in the formation/implementation of campus goals and activities. The A-RLC must act as a role model to students through the support and communication of the Residence Life goals and through positive, acceptable personal behavior.

All graduate A-RLCs must successfully clear a background check prior to your move-in. This is a live-on position that includes participation in the on-campus duty rotation. Please note that you will need a valid driver's license and successfully complete Defensive Driving training prior to your time on duty.

Compensation: Your remuneration for this appointment will be: A yearly stipend of \$10,000 allocated every other week from start to end date of your work agreement (July 29, 2024-May 23, 2025). A furnished on-campus apartment within a Residence Hall. Tuition remission for the cost of in-state general graduate credit hours for a maximum of 42 credits to complete the GSE College Student Affairs (CSA) program (per Fall/Spring academic year). Higher professional school tuition or credit hours above the yearly maximum of the CSA program will not be covered. You will be responsible for all tuition costs above the CSA rate, out of state and/or international rates (if applicable), student fees and insurance. Tuition is credited directly to your student account, based upon proof of registration.

Hours per week: The job requires an average of 20 hours per week, including a minimum of 15 designated office hours per week.

Please note that we will NOT be considering applicants who are in the clinical psychology track of the GSAPP program, those who will have student teaching, law students, and any medical programs (such as the medical school/nursing program/pharmacy, and/or applicants who will have clinical rotations).

If interested and a Rutgers-New Brunswick matriculated graduate students for the 2024-2025 academic year, please email Rachael Padula at rachael.padula@rutgers.edu expressing your interest, including a current resume, cover letter and three references' contact information (one being the direct supervisor) by 12pm noon Monday, 4/15/2024.